Buddha Institute of
Dental Sciences & Hospital
Patna

West of TV Tower, Gandhi Nagar,
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INSTITUTIONAL POLICY FOR STUDENT WELFARE

1. Policy Statement

Buddha Institute of Dental Sciences & Hospital (BIDSH), Patna, is committed to providing a safe, inclusive, respectful and supportive learning environment in which every student can develop academic, clinical, professional and personal capabilities. The Institution will promote student welfare through accessible support systems, fair procedures, prevention of harassment and ragging, timely guidance, and appropriate referral to competent services.

This policy establishes the institutional framework for student welfare. It is to be read with applicable laws, rules and directions of the National Dental Commission (NDC) and its competent bodies, the affiliating university, and other statutory authorities.

2. Objectives

- Promote physical safety, psychological well-being, dignity, equality and a sense of belonging among students.
- Provide clear routes for academic guidance, counselling, grievance reporting and referral for support.
- Prevent ragging, bullying, discrimination, sexual harassment, intimidation and other forms of misconduct.
- Support students facing disability-related barriers, financial hardship, personal difficulties or academic challenges.
- Encourage ethical conduct, professionalism, healthy peer relationships and responsible clinical learning.
- Maintain transparent records and review welfare measures for continuous improvement.

3. Scope and Applicability

This policy applies to all students enrolled in BDS, MDS and other academic or para-dental programmes offered by BIDSH, including interns and students participating in institutional clinical, academic, research, outreach, hostel or other authorised activities.

4. Guiding Principles

- Respect, dignity and non-discrimination.
- Student-centred, fair, timely and accessible support.
- Confidential handling of personal information, subject to legal and safety obligations.
- Natural justice, impartiality and protection against retaliation for good-faith reporting.
- A prevention-first approach, with appropriate action where misconduct is established.
- Reasonable accommodation and inclusion, consistent with applicable law and institutional capacity.

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5. Student Welfare Governance and Responsibilities

The Principal shall provide overall oversight of implementation. A Student Welfare Committee or designated student welfare coordinator shall coordinate welfare activities, receive referrals, monitor implementation and recommend improvements. The Institution shall publish the current names, designations and official contact details of the relevant officers and committees on its website and notice boards.

Role	Key responsibility
Principal / Head of Institution	Overall supervision; ensure compliance with applicable regulations; refer urgent matters to competent authorities; approve corrective action.
Student Welfare Committee	Coordinate welfare initiatives, student feedback, orientation, referrals and periodic review.
Department Heads / Faculty Mentors	Provide academic mentoring, identify concerns early, guide students to appropriate support and maintain professional boundaries.
Anti-Ragging Committee and Squad	Prevent, monitor and respond to ragging in accordance with applicable regulations and current institutional procedures .
Internal Committee (POSH) / designated gender-sensitisation mechanism	Address matters within its statutory remit in accordance with applicable law and institutional policy.
Grievance Redressal mechanism	Receive and process academic, administrative and welfare grievances through a documented, fair process.
Hostel / Administrative / Security personnel, where applicable	Support student safety, escalate emergencies and follow approved safeguarding procedures.

Principal

Principal
Buddha Institute of Dental
Science & Hospital
Gandhi Nagar, Kankarbagh, Patna-26