OFFICE OF THE BUDDHA INSTITUTE OF DENTAL SCIENCES & HOSPITAL

West of T.V. Tower, Kankarbagh, Patna – 800026.

Notice:- 34/PRIN/BIDSH

INTERNAL COMMITTEE

(Under Section 4 of Sexual Harassment Act, 2013)

NOTICE OF CONSTITUTION OF INTERNAL COMMITTEE (IC) UNDER THE POSH ACT, 2013

All teaching staff, non-teaching staff and students are hereby informed that, our institution has constituted an Internal Committee (IC) under the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 (POSH Act, 2013) and the provisions of the UGC Regulations, 2015 and AICTE Regulations, 2016, as per the advisories issued by NMC, INC, UGC and AICTE.

The details of the members of the Internal Committee (IC) are given below:

Sr. No.	Name	Designation	Phone Number
1	**Dr. (Prof.) Chitrita Gupta Mukherjee**	**Presiding Officer**	**9830890411**
2	**Dr. (Prof.) Nirmala Kumari**	**Member**	**9430828891**
3	**Dr. (Prof.) Neeta Sinha**	**Member**	**9835496069**
4	**Dr. (Prof.) Sankalan Sarkar**	**Member**	**9831541201 9999697040**
5	**Advocate Mr. Ravindra Kumar**	**Member (External)**	**9334047857**
6	**Mrs. Sushma Singh**	**Member**	**7717755834**
7	**Miss Shreya Ganguly**	**Member**	**9939838910**

Email:-icposh26@bidsh.org

Sd/-
Principal
Dated: - 30/07/2026

Memo No. 324/PRIN/BIDSH

Copy to: Secretary/Vice-Principal/P.R.O./ All Department /Mr. Dheeraj/Sushil Jee/Notice Board for information and necessary action.

Principal

PRINCIPAL
Buddha Institute of Dental Science & Hospital
Gandhi Nagar, Kankarbagh, Patna-26

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MINUTES OF THE FOURTH MEETING OF THE INTERNAL COMMITTEE (IC)
Buddha Institute of Dental Sciences & Hospital, Patna

Date: 28th of October 2026
Time: 1:30PM
Venue: Internal committee Room, BIDSH.Patna.

Members Present:

1. Dr. Chitrita Mukerjee – Presiding Officer
2. Dr. Nirmala Kumari – Member
3. Dr. Neeta Sinha – Member
4. Dr. Shailendra Kumar – Member
5. Advocate Mr. Ravindra – External Member
6. Mrs. Sushma Singh – Member
7. Miss Shreya Ganguly – Member

Agenda & Proceedings: -

1. Rescheduling of the Sensitisation Programme

The sensitisation programme, which was scheduled to be conducted in October, was cancelled due to unforeseen circumstances. The committee discussed and decided to reschedule the programme for the month of November.
The dates are as follows:

- 23rd November'26 - PG, Teachers & Interns will be addressed by Dr. Neeta Sinha.
- 24rd November'26 - UG will be addressed by Dr. Chitrita Mukerjee.
- 25rd November'26 – Rest of the office staffs and other employees will be addressed by Dr. Nirmala Kumari.

2. Discussion Regarding the Nodal Officer Details on the SHE Portal

After successfully registering and logging into the SHE Portal, the committee proceeded with filling in the necessary details. During this process, a section requiring the details of the Nodal Officer was identified. Upon looking into the relevant information, it appeared that the District Magistrate (DM) would be the designated Nodal Officer. Therefore, the committee discussed the matter and decided that an email would first be sent to the DM Office seeking confirmation and permission before entering their details on the portal.

3. Email Access for Committee Members

All committee members have successfully obtained access to their respective official email accounts.

4. Placement of Complain box

Both the complain box has been successfully placed in the respective area under guidance of Presiding Officer. One in front of the IC room and another one placed between the classroom and library on the fifth floor.

Conclusion:
The meeting concluded with a vote of thanks to the Chair.